

The New Forest Centre - Risk Assessment for Nature of the Forest Walk - Bolderwood

Visit to The New Forest Centre

Group size Max 40

Ratio As LEA guidelines

Identifying the hazards – assessing the risks	Risk rating	Control measures – reducing the risks	Risk outcome
<p>Site and it's movement</p> <ul style="list-style-type: none"> ▪ Woodland environment – <ul style="list-style-type: none"> ○ Risk of trips, falls and subsequent injuries ○ Illness due to handling objects outside ▪ Valley Mire (wetland) environment ▪ Heathland environment <ul style="list-style-type: none"> ○ Risk of tick bite – infection/Lymes Disease ○ Risk of cut from bracken ○ Risk of bites from adders ▪ Public car park risk of RTA ▪ Crossing road - risk of RTA ▪ Risk of attack from forest animals – ponies/cattle ▪ Area used by general public – 	<p>High</p> <p>Med</p> <p>Med</p> <p>High</p> <p>Med</p> <p>High</p> <p>High</p> <p>High</p> <p>High</p>	<ul style="list-style-type: none"> ▪ Pupils to wear appropriate footwear for walking and expectations given about looking where they are going. ▪ Clear and simple route planned and regularly checked, detailed route left with Museum office ▪ Education officer to revise route in event of bad weather or wet ground ▪ Chn warned to keep hands away from faces/mouths while out. Chn given anti-bacterial hand wipes/gel at the end of the session. ▪ Boundaries explained to chn and adults about where it is safe/unsafe to walk. Area visually checked on arrival by education officer. ▪ Group to stay on paths where possible and avoid bracken and long grass where ticks are most likely to be found. Teachers informed of risk prior to visit via copy of NFDC leaflet. ▪ Explain to chn not to pick any plants but especially bracken – explanation given. ▪ Be vigilant during warmer days and keep pupils to the main tracks ▪ Children to be escorted to fenced picnic area by teaching staff ▪ Children to cross roads in LEA approved method led by teaching staff ▪ Position of road crossing selected with good visibility from both directions ▪ Safety briefing given before group sets off. Group to follow instructions in safety briefing. Keep a safe distance from Forest Stock and wildlife. ▪ Museum staff clearly identified by name badges/uniform. Any volunteers introduced at the beginning of the visit. Pupils encouraged to stay within sight of their known adults ▪ All Centre Education Officers CRB checked 	<p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p> <p>Low</p>
<p>Equipment</p> <ul style="list-style-type: none"> • Risk of damage to Museum equipment • Risk of injury to a group member using Museum equipment 	<p>Medium</p> <p>Low</p>	<ul style="list-style-type: none"> • EO to demonstrate correct operation of camera, dictaphone and datalogger. • All equipment correctly maintained and in good working order. • All equipment suitable for use by children 	<p>Low</p> <p>Low</p>
<p>Group</p> <ul style="list-style-type: none"> ▪ Class split in to groups- risk of separation ▪ Poor group behaviour – risk of injury to members of group or general public 	<p>Medium</p> <p>Low</p>	<ul style="list-style-type: none"> ▪ Groups have regular rendezvous calls explained by Education Officer at the beginning of the session and discussed with Teacher at pre -visit ▪ Class teacher responsible for group behaviour at all times ▪ Education officer to describe desired behaviours at beginning of session. ▪ Education Officer reserve the right to request removal of a pupil from a dangerous or damaging situation 	<p>Low</p> <p>Low</p>



Emergency Contact Numbers

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Completed by Suzie Moore, Education Development Officer The New Forest Centre

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